



FULFILLMENT FUND

Empowering Youth Through Education

6100 Wilshire Boulevard, Suite 600
Los Angeles, CA 90048

Intern Partner Request Form

Name of Company/Organization: _____

Address: _____

Contact Person: _____

Title: _____

Phone Number: _____ Fax Number: _____

Email: _____ Website: _____

Description of company/organization: _____

Name of interviewer: _____

Title: _____ Direct telephone number: _____

General office telephone number: _____

Potential interview day(s) and time(s):

1. _____ 2. _____ 3. _____

How many candidates would you like to interview per position? _____

Would you be willing to conduct a phone interview with a potential candidate who currently attends college outside of the greater Los Angeles area? Yes No

Parking Instructions: _____

Will you validate parking? Yes No N/A



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Positions Available

1. **Entry Level:** Pay is \$8/hour for college freshmen/sophomores with minimal or no work experience.
Intermediate: Pay is \$10/hour for college sophomore/juniors with work experience.
Advanced: Pay is \$12/hour for graduating seniors with significant work experience.

2. **Approx. time frame:** June thru September

Please feel free to check more than one box per position if it can be filled by more than one "Experience Level".

	Title of Position/ Department	Experience Level	Summer Placement 20-40 hrs/wk. (Required)	Desired skills	Responsibilities
1.		<input type="checkbox"/> Entry Level <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Non Paid	Hrs/week: _____		
2.		<input type="checkbox"/> Entry Level <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Non Paid	Hrs/week: _____		
3.		<input type="checkbox"/> Entry Level <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Non Paid	Hrs/week: _____		

If possible, please provide a job description.

Additional Comments: _____

For more information about providing an internship to a Fulfillment Fund student, please contact:

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www.fulfillment.org