



# Fulfillment Fund Mentor Application

Please Type or Print:

Date of Application \_\_\_\_\_

## **PERSONAL INFORMATION:**

\_\_\_\_\_  
First Name Middle Name Last Name

\_\_\_\_\_  
Home Address Apartment #

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Home phone # Mobile phone # Home e-mail address

How long have you lived at this address? \_\_\_\_\_ How long did you live at your previous address? \_\_\_\_\_

Male \_\_\_ Female \_\_\_ Marital status \_\_\_\_\_ Are you a Fulfillment Fund Alumnus? Yes \_\_\_ No \_\_\_

Are you 24 years or older? Yes \_\_\_ No \_\_\_ Date of birth (optional) \_\_\_\_\_

Ethnicity (circle all that apply): Asian Caucasian/White Latino/a African-American Native American  
Mid-eastern Pacific Islander Armenian Russian Other \_\_\_\_\_

Please list all members of your household:

NAME	SEX	AGE	RELATIONSHIP TO YOU

## **WORK / BUSINESS INFORMATION:**

\_\_\_\_\_  
Job Title Field of Work (e.g., medical, finance, nonprofit, etc.)

\_\_\_\_\_  
Employer's Name

\_\_\_\_\_  
Address Suite # City State/Zip

\_\_\_\_\_  
Work phone # Work e-mail Can you be contacted at work? \_\_\_\_\_

How long with current employer? \_\_\_\_\_ How long were you employed at your previous workplace? \_\_\_\_\_

**HOW WERE YOU REFERRED TO US?**

Name of Referral Source \_\_\_\_\_

What is this referral source's relationship to the Fulfillment Fund (e.g., present or past mentor, board member, print media, etc.)? \_\_\_\_\_

**DRIVING INFORMATION:**

Do you drive an automobile? Yes\_\_\_\_ No\_\_\_\_ If yes, please complete the following information:

Auto Insurance Company _____ Policy # _____
Driver's License # _____ Expiration Date _____ State _____
Please describe the year, make, and model of the vehicle you drive primarily _____

If you do NOT drive an automobile, please complete the following information:

ID Card # _____ Expiration Date _____ State _____
Please describe your means of transportation _____

**EDUCATION:**

**High School** School Name/Location \_\_\_\_\_  
Diploma earned? Yes\_\_\_\_ No\_\_\_\_

**Undergraduate** School Name/Location \_\_\_\_\_  
Degree earned \_\_\_\_\_  
School Name/Location \_\_\_\_\_  
Degree earned \_\_\_\_\_

**Graduate** School Name/Location \_\_\_\_\_  
Degree earned \_\_\_\_\_  
School Name/Location \_\_\_\_\_  
Degree earned \_\_\_\_\_

**Other Institutions** School Name/Location \_\_\_\_\_  
Degree/Certificate earned \_\_\_\_\_  
School Name/Location \_\_\_\_\_  
Degree/Certificate earned \_\_\_\_\_

**ADDITIONAL QUESTIONS:**

*Please answer the following questions as completely as possible:*

1. Can you meet the minimum standard of spending at least four hours per month face-to-face with a student (two outings per month for the first three months and one outing per month thereafter) and making weekly contact by phone or email? Yes\_\_\_\_ No\_\_\_\_
  
2. It is Fulfillment Fund's goal that mentoring relationships continue through a student's high school graduation. Are you able to commit to mentoring a student for a minimum of one year, with the intention of continuing through the student's high school graduation? Yes\_\_\_\_ No\_\_\_\_
  
3. Are you willing to communicate monthly with Mentoring Services staff? Yes \_\_\_\_ No \_\_\_\_
  
4. Please describe any changes you are anticipating in the next year or so that could affect your availability to mentor (e.g., marriage, family, change in residence, etc.) \_\_\_\_\_  
\_\_\_\_\_
  
5. How far from your home are you willing to travel to meet your student (e.g., 15 – 20 miles)? \_\_\_\_\_
  
6. Do you have any weekday evenings, Saturdays, or Sundays that would be consistently difficult for you to meet with your student? Yes\_\_\_\_ No\_\_\_\_ If yes, please list those days and/or times \_\_\_\_\_  
\_\_\_\_\_
  
7. Are you fluent in any foreign languages? Yes\_\_\_\_ No\_\_\_\_ If yes, please list those \_\_\_\_\_  
\_\_\_\_\_
  
8. Do you have a disability or medical condition you'd like us to know about? Yes\_\_\_\_ No\_\_\_\_  
If yes, please describe \_\_\_\_\_  
\_\_\_\_\_
  
9. It is Fulfillment Fund policy that all mentors must receive a criminal background and DMV driving record check, and be willing to provide copies of their driver's license and auto insurance. Are you willing to do this? Yes\_\_\_\_ No\_\_\_\_ If no, please explain \_\_\_\_\_  
\_\_\_\_\_
  
10. Have you ever been convicted of a crime? Yes\_\_\_\_ No\_\_\_\_ If yes, please explain \_\_\_\_\_  
\_\_\_\_\_
  
11. Have you ever committed, been accused, been investigated, or been convicted of any crime against a minor? Yes\_\_\_\_ No\_\_\_\_ If yes, please explain \_\_\_\_\_  
\_\_\_\_\_

**REFERENCES:**

It is the Fulfillment Fund policy to conduct reference checks on each mentor applicant. Please provide us with three references that can vouch for your reputation and character: one business reference from a present or former supervisor or business partner and two personal references who have known you for at least two years. You may NOT use relatives as references. We recommend you inform your references that we will be contacting them by email and/or telephone. **Please provide us with all of the information requested on this form.**

**Employer/Supervisor/Business Associate Reference**

_____	_____	_____	_____
First Name	Last Name	Gender	Title
_____			
Company/Organization			
_____			
Address			Suite #
_____			
City		State	Zip Code
_____			
Business phone #		Business e-mail	Years known _____

**Personal Reference #1**

_____	_____	_____	_____
First Name	Last Name	Gender	Relationship
_____			
Address			Apartment/Suite #
_____			
City		State	Zip Code
_____			
Home phone #		Business phone #	E-mail address
_____			
Years known _____			

**Personal Reference #2**

_____	_____	_____	_____
First Name	Last Name	Gender	Relationship
_____			
Address			Apartment/Suite #
_____			
City		State	Zip Code
_____			
Home phone #		Business phone #	E-mail address
_____			
Years known _____			

**MENTOR CONSENT:**

I agree that the Fulfillment Fund may conduct a routine background check using the references listed above, as well as a formal background check that will include: social security, motor vehicle record, national and state criminal database, and state sexual offender registry. I understand that I will be expected to present my auto insurance identification card (if applicable) and driver's license (or photo I.D.) at the time of my interview. I understand that copies will be made of both items and kept on file at the Fulfillment Fund.

I understand that if the Fulfillment Fund receives information, after a match has been made, that I am using illegal substances, I have participated in criminal behavior of any kind, I am breaking a significant program rule, or I provided information during the application and/or screening process that has been found to be false or incomplete, my continued participation in Mentoring Services may be terminated.

I understand that the Fulfillment Fund has an expectation that mentors refrain from engaging in any unlawful or inappropriate substance use. I understand the Fulfillment Fund also requires that mentors not drink alcohol or smoke cigarettes in the presence of students at any time.

I understand, as a Fulfillment Fund mentor, I am a volunteer and will not receive the benefits generally expected in an employee-employer relationship.

By signing below, I attest to my understanding and agreement to the above policies and the truthfulness of all information listed on this application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please mail or fax this application to:

Mentoring Services  
Fulfillment Fund  
6100 Wilshire Boulevard, Suite 600  
Los Angeles, CA 90048  
Fax 323-525-3095

If you have any questions regarding the content of this application, please contact San Juanita Rosales at 323-900-8769 or [sjrosales@fulfillment.org](mailto:sjrosales@fulfillment.org).

The Fulfillment Fund is committed to diversity in the workplace and its programs. To this end, we comply with equal employment opportunity and other applicable laws prohibiting discrimination in the workplace and relevant programs. Our employees and volunteers are also selected without regard to race, religion, national origin, disability, sexual orientation, or other protected characteristics.